

OPC Area Program

Application for Letter of Support for Child/Adolescent Residential Treatment in Orange, Person, or Chatham Counties

Target Population:

Children and adolescents under the age of 18 years in Orange, Person, and Chatham Counties.

OPC Area Program has a need in the following options for residential treatment for children and adolescents but we will accept applications for a letter of support for other residential options for young people:

- 1) level III group home for adolescent males with primary substance abuse problems
- 2) level IV group home for adolescent females with mental health challenges
- 3) level III group home for school age children (7-11 yrs) with complex trauma histories and mental health challenges

The applications will be taken to the Community Collaboratives or their care review committees. Applicants may be asked to attend a committee meeting to make a presentation on the treatment that will be provided in the proposed residential facility. Applicants who receive a letter of support will need to demonstrate their ability to incorporate evidenced based and promising practices for treating the above populations or the population the applicant chooses to treat. If an applicant is providing services for other Local Management Entities, the OPC Area Program will contact the LME, the Department of Social Services, the Department of Juvenile Justice, and the Guardian ad Litem offices in the area the agency is currently providing services.

Technical Requirements: Font for application should be Times New Roman size 12. Please mail the application along with a CD copy of the application

OPC Area Program

100 Europa Dr. Suite 490

Chapel Hill, NC 27517

Attention: Lisa Lackmann

Re: Child Residential Letter of Support

Application for Letters of Support for Residential Treatment in Orange, Person, or Chatham Counties

Name of Applicant (Organization Name):	In which county do you propose to develop your facility? <input type="checkbox"/> Orange <input type="checkbox"/> Person <input type="checkbox"/> Chatham
Applicant Address: Address of Proposed Residential Facility:	Which population are you seeking a letter of Support? <input type="checkbox"/> adolescent male substance abuse (III) <input type="checkbox"/> adolescent female mental health (IV) <input type="checkbox"/> school age children with complex trauma history (III) <input type="checkbox"/> other _____ _____ _____
Application Submitted by (Staff Name and Title): _____ Date Submitted: _____	
Phone: _____ Fax: _____ Email: _____	
Designate Status "For Profit" or "Not for Profit" (List Board Chair and CEO): _____	
CEO Phone: _____ Fax: _____ Email: _____	
Federal Tax ID#:	
Name, address, telephone and email of Three Professional References : 	
List the names of any group home operated/owned or formerly operated/owned and its address 	

List the LME who endorsed that facility along with contact information at that LME:

Include any Plans of Correction and/or DFS reports from other homes (if applicable) issued in the past two (2) years

1. Background of Organization

Describe your agency's experience providing residential care to the population you have identified to serve in Orange, Person, and Chatham counties. Describe the best practice/evidenced based interventions presently used by your organization. Provide information about your organizational structure.

2. Staffing

Describe how you will **recruit, select, train, supervise, and retain** staff for the residential care facility you propose. Describe any successes your organization has had in other locations in recruiting, selecting, training, supervising, and retaining staff. How will your facility use the professional consultation time required in the service definition? How would the professional consultant's and the Qualified Professional's time be utilized in the facility? How will the agency obtain/ utilize consultation from a psychiatrist/psychologist?

3. Description of treatment offered in the facility:

Please describe the therapeutic program that your agency would develop to best meet the treatment needs of the young people in your care. Describe how your agency would incorporate evidenced based and best practices into the programming of the home and the training/supervision of the staff.

4. Performance Measures:

The purpose of this requirement is to determine if the provider has developed and maintains an ongoing, systematic quality improvement (QI) process that is an integral component of planning and policy-making activities. Please attach a copy of your quality improvement plan and describe your QI process. The QI process should include a regular review of information from a variety of sources to identify opportunities for system improvement, to guide decisions about how to focus QI efforts, and to evaluate the impact of annual QI projects, which are a requirement of the contract for state funded services.

5. Client Rights:

Please describe how your agency monitors the effectiveness of methods/procedures used to protect client rights. Include, if applicable, the composition and duties of your client rights and/or intervention advisory committee(s) and your agency's procedure for reviewing information on the use of restrictive interventions (physical restraint, isolation and/or seclusion) and the use of restrictive behavior plans.

6. Cultural Competency

Does your agency have a Cultural Competency Plan that addresses the recruitment, retention, and training of culturally competent staff, and the delivery of culturally sensitive services? Please describe how your agency will address these areas.

7. Collaboration

Please describe your organization's connections to other agencies and organizations in Orange, Person, or Chatham Counties. If you are presently not working in these three counties, describe how your agency developed positive working relationships with community partners in the counties you are presently working. Also, describe a plan of how relationships would be developed in Orange, Person, or Chatham with community partners. Why is the development of collaborative relationships important?

The End