

CFAC Meeting Minutes

January 17, 2008

Present: Leslie, Edward, Shira, Gwyn, Megan, Pam, Steve, Heather, Cheryl, Allen, Bradley, Allison, Vicente, Marcus, and Michael

Minutes: The minutes of the December meeting were approved as written.

REPORTS

Update from CFAC Vice-Chair: Leslie reported on her meeting with Judy Truitt on January 8. She shared the concerns raised at the December meeting regarding the fact the CFN has only one DBT therapist in Hillsborough. Since OPC cannot control staffing issues with our providers, Judy noted that OPC would provide a list of all DBT therapists in the area, to help determine whether this is a capacity issue for the LME or a provider issue for CFN. In addition, Judy asked whether it was possible for group members to lead DBT sessions themselves on days when the therapist could not be there, since some group members have much experience with DBT. Some discussion followed in the CFAC meeting regarding a possible merger of two DBT groups run by CFN, so that they could have co-facilitators. Leslie also shared that \$325,000 had been cut from state MR/MI funding, which will largely impact one provider (XDS, Inc.). The state provided additional CAP slots to OPC in an effort to meet some of the needs that would have been addressed by the MR/MI funds. Someone from OPC will present the full budget to CFAC during the February meeting.

Update from OPC CFAC Liaison: Michael shared that the reviewers from Mercer were quite impressed with CFAC when they came to OPC. The reviewer looked at membership, minutes, CFAC accomplishments for 2006-2007, the By-laws and Relational Agreement. He described consumer participation at OPC as "robust" and in some areas surpassing national best practice standards.

Update from State CFAC Liaison: Michael reported that Suzanne was unable to attend this evening due to inclement weather conditions west of the Triangle area. He reviewed information regarding the upcoming CFAC Conference on her behalf. Leslie, Pam, Edward, Heather, Cheryl, and Allen all plan to attend. Everyone but Edward would want to stay Thursday night since the conference is in Winston-Salem and starts Friday morning. Michael will contact members who were not present tonight to determine whether they are interested in attending. There are two remaining slots available for OPC CFAC members.

COMMITTEE REPORTS:

AQIC

Pam noted that the committee is still reviewing policies that are being revised for CARF accreditation. At the last AQIC meeting Pam mentioned a calendar that lists different meetings in and around Chapel Hill/Orange County, and suggested OPC could be included in the one for next year. Pam also mentioned that this could be another way for CFAC to advertise its meetings. Pam had also shared with AQIC some information from the CQL Conference she attended last fall. One idea that Pam brought to AQIC from that Conference was to study the overall quality of life in Roxboro or Pittsboro. Pam provided the calendar and written materials for Michael, who will pass them on to Lynne Hamlet.

PSW (Peer Support Workshop)

Edward noted that the PSW committee met earlier this evening and got a lot accomplished. They are looking for suggestions for a keynote speaker (preferably someone who is local and can speak to all disability areas). The committee is also looking for ideas for other presenters, and for words/phrases to use in forming a vision statement.

NEW BUSINESS:

Election of Officers

Virginia and Leslie had agreed last month to continue in their roles as Chair and Vice-Chair of CFAC. Steve was nominated as the new treasurer and was unopposed at this meeting. Both Gwyn and Heather had accepted nominations to serve as secretary, and in a close vote, Gwyn was elected.

Area Board Sub-Committees

Michael reviewed the new sub-committees of the Area Board, which were approved in December when they voted in their revised By-laws. According to the Relational Agreement, CFAC has one seat on each of these sub-committees. The committees have an additional consumer/family member slot which could ultimately be filled by a CFAC member. But the Board wants to wait first to see whether any consumers or family members who do not belong to CFAC want to serve on the committees. Michael noted that Rhonda had already been appointed to the Client Rights Committee, which is a sub-committee of the board as well. Of the 3 new sub-committees, Leslie, Marcus and Pam all expressed an interest in "Provider Community and Quality Management." This sub-committee looks at provider endorsement and monitoring issues, quality management data, performance contract data, and progress indicators data. Gwyn and Shira both expressed interest in the "Service Management Capacity" sub-committee, which reviews requests for special funding, grant requests, service gap analysis, access to care, care coordination, evidence based and best practices, and community collaboration. Finally, both Heather and Gwyn expressed interest in the "Public Awareness and Advocacy" sub-committee which looks at outreach to consumers, advocacy and empowerment, "mystery shopper" initiatives, and the consumer handbook. No final decision was made this evening as to which CFAC member would be appointed to each sub-committee.

Approval of Revised By-Laws

The revised By-laws were approved by a unanimous vote. The only change in this revision was to reduce the cap for CFAC membership from 30 to 24.

OLD BUSINESS:

CFAC Membership Terms

Michael circulated a proposal for establishing CFAC member terms. The proposal gave every member an initial 3 year term that began with the passage of HB2077 (October 2006). Then second terms were staggered to be either 1, 2 or 3 years long. Longer terms were given to members who reside outside of Orange County and/or who represent disability groups who are currently underrepresented on this CFAC. After a brief discussion, members agreed to approve this proposal (under which no one will rotate off of CFAC until Oct. 2010).

ITEM FROM THE FLOOR:

Gwyn requested information on Microenterprises. She asked whether CFAC could have someone come to speak on the topic, or perhaps sponsor a workshop on the subject. Edward agreed to research where microenterprise workshops are offered, so that perhaps CFAC could consider sending some members to training.

Check-in and Proposed Agenda for February Meeting:

Review of OPC budget for FY 2007-2008