

CFAC Meeting Minutes

November 15, 2007

Present: Leslie, Virginia, Gwyn, Megan, Rhonda, Edward, Pam, Shira, Bradley, Marcus, Steve, Heather, Vicente, Suzanne and Michael

Guests: Jae and Linda

Minutes: The minutes of the October meeting were approved as written.

REPORTS

Update from CFAC Chair: Virginia had to leave early, so Leslie reported on their recent meeting with Judy Truitt. OPC finally received the allocation letter, which involved some cuts in funding this year. But there were also some inconsistencies, so Management Team members are still trying to figure it out. Judy hopes that there may be some preliminary budget information ready to present at the December CFAC meeting. Leslie and Virginia shared with Judy CFAC's interest in learning more about microenterprises and Judy agreed to look into this. Discussion continues regarding a Drop-in Center, and more information is needed before a strategy to proceed could be developed (for example, who would use it and what would the hours of operation be?). A survey may be a way to obtain this information.

Update from OPC CFAC Liaison: Michael informed CFAC members that Karen Stallings of the Association of Self Advocates of North Carolina (ASANC) was interested in speaking to local CFACs about the importance of the self-advocacy movement. Members agreed to invite her in January or February since the December agenda may be rather long. He also shared the response from the State CFAC to the report this CFAC sent in last summer. The State CFAC is compiling an email list so that CFAC members can network with each other around the state. Anyone interested should let Michael know, and he will send in a list to the State CFAC. Michael also noted that Megan had asked to have information included in the Pass Around Folder, and he asked her to speak about it. Megan reported that a documentary about her theater group was in development, which may be shown on public television and shown in some local theaters when it is completed. The information in the Pass Around Folder provides more details.

Update from State CFAC Liaison: Suzanne reminded members that the statewide CFAC Conference was scheduled for February 29 - March 1, 2008 in Winston-Salem. Registration information will be coming out in January. Each CFAC can send 8 members. If more than 8 are interested, the additional names will be placed on a waiting list. The Division is also sponsoring regional CFAC conferences in March, April, and May. OPC's region also includes Durham and Five Counties LME (Vance, Granville, Franklin, Warren, and Halifax). Suzanne also distributed a summary of the state's 3-year strategic plan. The summary reviews key concepts and action steps for five objectives. Michael has extra copies for anyone who wants one for themselves or to share with others. Finally, Suzanne provided an update on the state's efforts to rectify problems with community support services. To begin, endorsement of any new providers has been suspended, and the service definitions have been revised. Some providers are no longer allowed to bill Medicaid because of problems with their billing for this service. Suzanne has a link to a website that lists these providers.

COMMITTEE REPORTS:

PSW (Peer Support Workshop)

Edward reported that a meeting was held at 4:30 this afternoon to start the planning process for the 2008 Peer Support Workshop. The planning structure will be similar to what was used for the 2007 workshop. Edward will present a proposal for next year's workshop during the December meeting.

AQIC

Rhonda noted that this committee met on Monday and reviewed a number of policies that are being revised for CARF accreditation. This will continue throughout the next several meetings. In addition, AQIC reviewed a study proposal from Duke that focuses on suicide prevention among adolescents.

Management Team

Pam met with OPC's Management Team for 30 minutes on November 8th. She reported that Management Team is working on the budget and some revisions to the Local Business Plan and they hope to have information ready to present to CFAC for their review and input in December. There will also be a number of policies that CFAC will need to review in December and January as OPC prepares for CARF accreditation. They discussed the topics of micro-enterprises and agreed that there should be a joint effort between OPC and CFAC to get training in this area. Suzanne mentioned that she had some information on a Vocal Co-op in Virginia that might be pertinent to this subject. She will forward the information to Michael.

Pam also mentioned that Management Team was requesting that CFAC drop the cap in membership that is currently included in the By-laws, because this number is what is used to measure CFAC participation and as a result, OPC's performance is rated badly in this area. This topic is on the agenda for discussion later this evening.

NEW BUSINESS:

December Meeting

Michael received a request from a couple of members to change the December meeting date to the second Thursday (December 13) to accommodate for holiday travel schedules. CFAC agreed to change the meeting date for December.

CFAC Membership Cap

As Pam reported earlier, OPC Management Team has asked CFAC to consider lowering or eliminating the cap on membership (currently set at 30 in the By-laws). Because the average monthly attendance tends to be 14 or 15 members, this CFAC rarely has above a 50% attendance rate according to the calculations used by the Division for the LME's performance report. Suzanne noted that only a reduction in the cap to a more realistic number would improve this rating, since eliminating the cap would mean that OPC's CFAC would not be rated at all in this performance measure. Some suggestions were made to drop the limit on membership to 24 or 27, which would allow new members to come onto CFAC to help balance out the disability areas without requiring any current members to step down. A lengthy discussion followed, in which members expressed concern that as people rotated off of CFAC, it would be even more difficult to establish a balance among the 3 disability areas. Rhonda asked whether rotating off CFAC also meant members would rotate off of OPC committees they served on, and noted that she had made a 2-year commitment to AQIC and would want to honor that commitment regardless of her status on CFAC. Members asked for clarification on the end of their terms based on the dates they began to serve on CFAC (which was the way that this CFAC had decided to establish terms following the passage of HB2077). Michael agreed to bring this information to the December meeting, and a decision was tabled until next month. CFAC members will either decide to complete the terms as they were established last year, or to re-establish terms based on other criteria.

OLD BUSINESS:

Service Gaps

Michael reminded members that OPC was still hoping to get input from CFAC regarding the Service Gaps Analysis that was distributed in October. CFAC members can provide feedback to Michael individually, and it can be discussed as a group. This will be an ongoing process.

Chapel Hill Transit Advisory Committee

Pam has been in contact with the town of Chapel Hill and knows of a meeting set for November 29th. She plans to attend and will bring information back to share with CFAC.

Client Rights Committee

Michael noted that 4 members had expressed interest previously in representing CFAC on the OPC Client Rights Committee, but only one slot was available. Rhonda will represent CFAC on this Committee.

ITEM FROM THE FLOOR:

Rhonda shared that she had participated in a presentation to NAMI-Orange County on DBT. The presentation had been requested by Virginia and was very well received.

Check-in and Proposed Agenda for December Meeting:

OPC budget

Local Business Plan

2008 PSW Proposal

Membership Terms

Nomination of officers